

# **ATOMIC ENERGY EDUCATION SOCIETY**

**Central Office, Western Sector, Anushaktinagar, Mumbai - 400 094.**

## **AEES EMPLOYEES' FAMILY RELIEF SCHEME**

*(Revised including the amendments approved by Chairman AEES on 21/08/2018)*

### **1. NAME**

*The scheme will be known as "Atomic Energy Education Society Employees' Family Relief Scheme".*

### **2. OBJECT**

*The scheme is intended to give monetary assistance to :-*

- a) A member of the scheme who retires on superannuation or premature retirements per rules of FR&SR Part-I and Pension Compilation.*
- b) The nominee of a member of the scheme who dies while in service.*
- c) A member of the scheme himself who is permanently incapacitated on medical ground while in Service.*
- d) The nominee of a member of the scheme missing while in service, subject to submission of FIR and indemnity bond as required in the case of other dues of the missing employee/pensioner as per Pension compilation Rules.*

### **3. SCOPE**

*The scheme shall be open to employees of Atomic Energy Education Society.*

### **4. MEMBERSHIP**

*Membership of the scheme is voluntary upto 01/08/2016. New incumbent joined with AEES after 02/08/2016 are compulsory to be admitted in the Scheme. **A membership fee of Rs. 10/- is payable at the time of admission.***



## **5. DEFINITIONS**

*Under the scheme, unless there is anything repugnant in the subject or context,*

- i) **'Society'** means the Atomic Energy Education Society (Regd.) Mumbai (AEES).*
- j) **'Employees'** means a person who is a regular employee of the AEES.*
- k) **'Member'** means an employee who has voluntarily applied for membership under the scheme and has agreed to abide by the provisions of the scheme.*
- l) **'Contribution'** means the prescribed amount payable by a member under the scheme.*
- m) **'Committee'** means the Managing Committee formed under the scheme.*
- n) **'Permanent Incapacity'** means incapacity of a member who has been certified by the Medical Officer or the Medical Board appointed/approved by the Society, for the purpose as completely and permanently incapacitated to earn his livelihood.*
- o) **'Retirement'** means retirement on superannuation or premature retirement under FR 56 (j) read with Rule 36 of CCS (Pension) Rules.*
- p) **'Missing while in service'** means a member who has suddenly disappeared and whose where-about is not known, i.e. genuine cases of disappearances under normal circumstances and not the cases in which officials disappear after committing frauds/crimes/thefts etc.*

## **6. COMMENCEMENT OF THE SCHEME**

*The scheme came into effect from **1<sup>st</sup> May, 1979.***



## **7. APPLICATION FOR MEMBERSHIP**

- d) An application for admission or readmission as a member of the scheme shall be made in the prescribed form in duplicate along with ten rupees.**
- e) The enrolment of membership in the scheme will cease with effect from the afternoon of August 31, 1979 in respect of eligible staff members who were borne on the pay rolls of AEES as on April 1, 1979. However, such of the staff members who as on the above date were either on long leave or on deputation may exercise their option to join the scheme within 120 days from their resuming duty in AEES. Staff members who joined AEES between 02/04/1979 are exercised their option to join the scheme within 120 days of their joining the Society.**
- f) A member who desires to resign his membership of the scheme shall intimate the Secretary accordingly and the resignation will be effective from the date of receipt of the resignation letter by the Secretary. Such a person may seek readmission as a member at any time but not later than 120 days from the date of his resignation, on his/her payment of arrears of subscription from the date of his resignation. If such a member who has been readmitted resigns again, he/she shall not be eligible for further readmission.**
- d) New incumbent joined with AEES after 02/08/2016 are compulsory to be admitted in the Scheme.**

## **8. CESSATION OF MEMBERSHIP**

Membership of the Scheme will cease when –

- i) a member ceases to be an employee of the Society**

(Note: In the case of a member who resigns from service, the date of cessation of membership of the scheme will be the date of receipt of resignation by Secretary AEES)

Or

- ii) he/she has not paid contribution for two consecutive events or for one year whichever is longer on account of his/her absence from the place of duty on EOL/deputation or otherwise.**



## **9. CONTRIBUTION AND PAYMENT**

- d) Every member shall pay contribution only in the event of death, permanent incapacity, missing while in service, or retirement of any other member the rate of contribution of a member is as detailed given below:-

Classification of posts	Post carrying the Pay in the Pay Matrix Level	Contribution to be recovered at the rate in case of Superannuation	Contribution to be recovered at the rate in case of Death/Missing
A	From level 10 to 18	₹ 100/-	₹ 200/-
B	From level 06 to 09	₹ 75/-	₹ 150/-
C	From Level 01 to 05	₹ 50/-	₹ 100/-

Sl.No	Particulars	Amount of Relief payable
01	On Superannuation	₹. 75,000/-
02	On death/missing	₹. 1,50,000/-

- e) In case of any unfortunate occurrence involving a large number of members at a time due to accidents, natural calamities etc., the quantum of monetary relief payable and the mode of payment shall be decided by the Managing Committee in consultation with the Council of the Society.

- f) The contribution should be paid in 1(one) installment.

## **10. QUANTUM OF RELIEF AND TO WHOM PAYABLE**

- d) **On the occurrence of death, permanent incapacity of a member the amount payable to his nominee/him shall be Rs. 1,50,000/- (Rupees One lakh only)**
- e) **On retirement the amount payable to the member shall be Rs. 75,000/- (Rupees Fifty thousand only)**
- f) **In the event of a missing member, the amount payable to his nominee shall be Rs. 1,50,000/- (Rupee One lakh Fifty thousand only) \*\***



**The amount shall be paid :-**

- c) to the nominee(s) in the case of death or missing of a member**
- d) to the member himself in the case of his permanent in capacitance or retirement.**

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**Note:-**

- d) The nominee of the missing member must lodge a report with the concerned Police Station and obtain a report that the employee has not been traced after all effort had been made by the Police.
- e) An indemnity bond should be obtained from the nominee(s) of the member that the payment would be adjusted against the payments due to the employee in case he/she appears on the scene and makes any claim.

#### **11. SUSPENSION OF CONTRIBUTION IN CERTAIN CASES**

- e) No contribution shall be collected if the sole nominee of a member is convicted in a criminal case connected with the death of that member. If one or more of the nominees are convicted, the contribution shall be collected only to the extent and in such proportion as would be necessary to make payment to the nominees, if any, who are not involved or convicted in the criminal case.
- f) Collection of contribution shall be suspended if criminal investigation is in progress against a nominee of a member in a case connected with the death of that member or a nominee who is prosecuted in the said case. Collection shall be made and relief due shall be given only when the nominee(s) against whom criminal proceedings are pending is/are discharged or acquitted. If a member nominates more than one nominee, contribution shall be collected for payment of relief only in respect of those nominees who are not convicted in connection with the death of the member.
- g) In the event of permanent in capacitance of a member, on receipt of medical certificate as per provision, under clause 5 (f) , the Managing Committee shall review the case on its own merit and assess the eligibility for relief payment under the scheme in consultation with Chairman AEES.



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- h) In case of death of a member due to reasons other than medical, i.e., under abnormal circumstances, and involving police case, the Managing Committee shall, in consultation with Chairman AEES, take decision regarding the admissibility for payment of relief under the scheme. Such decision shall be final and binding on all concerned notwithstanding the fact that any legal proceedings in regard to any matter connected to the death of the member or the cause thereof is pending before any legal authority or has been decided by such an authority.

## **12. NOMINATION**

Nomination made by the member in the prescribed form shall be deemed to be the nomination under the scheme. If no valid nomination exists, payments under the scheme shall be made to wife (or husband as the case may be) and to the dependent children. In the absence of above, parents dependent on the deceased member prior to his death shall be the beneficiaries under the scheme.

## **13. PAYMENT OF RELIEF**

### **a) In the eventuality of death of a member.**

i) An immediate relief of Rs. 10000/- may be released to the nominee by the Secretary AEES (E) FRS with the approval of Chairman, AEES (E) FRS from the FRS fund. The amount thus paid shall be adjusted from the final relief payable as per clause 10 of the scheme.

ii) Balance payment of relief shall be made in one installment after receipt of the full contribution.

### **b) In the event of a missing member.**

At the first instance after completion of one year from the date of lodging FIR, payment of relief shall be collected and paid to the nominee as in the case of retirement in one installment. After a period of 7 years and the death is conclusively established, balance payment of relief as per clause 10 of the scheme shall be collected and paid to the nominee in one installment.

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**c) In the case of permanent incapacity/retirement.**

**Payment of relief shall be made in one installment after recovery of contribution from all members.**

**Secretary of the scheme shall write to the Head of all Schools within 7 days from the date of receipt of information regarding death/permanent incapacity/missing of a member. He will write one month in advance for the employees retiring on superannuation or on premature retirement.**

**14. MANAGING COMMITTEE.**

**d) The scheme shall be administered by a Managing Committee consisting of six members including:-**

**i) Head, Academic Unit, AEES - Chairman**

**ii) Accounts Officer, AEES - Secretary**

**iii) Two members from among the Heads of Schools, nominated by Chairman, AEES.**

**vi) One member from among the SAC / LMC nominated by Chairman, AEES.**

**v) Assistant Administrative officer, Recruitment Section, AEES.**

**e) Besides the above 6 members, one member is to be nominated ad-hoc by the Head of the School where the deceased/incapacitated/missing/retiring employee was working. This member will render all the required help to the Managing Committee and the beneficiaries.**

**f) Members of Managing Committee nominated under (a) (iii) and (iv) shall hold office for three years but shall be eligible for re-nomination.**

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**15. POWERS OF THE MANAGING COMMITTEE.**

*Subject to the foregoing provisions, the Committee shall have full powers for the administration and operation of the scheme including collection of contribution, payment and settlement of claims. Its decision shall be final and binding on all concerned.*

**16. MEETINGS OF THE MANAGING COMMITTEE.**

- a) As soon as an event occurs which calls for collection of contribution, the Secretary shall convene a meeting of the Managing Committee. The Secretary may convene a meeting whenever necessary also, for any other purpose. Reasonable notice of the meeting to be convened shall be given.*
- b) The quorum for a meeting shall be three, which must include Chairman or Secretary.*
- c) In the absence of the Chairman one of the members nominated under clause 14 (a)(iii) will preside at the meeting.*
- d) All decisions shall be taken by a simple majority. The Chairman, shall have a casting vote when the votes are equally divided.*
- e) The Managing Committee should act notwithstanding a vacancy or vacancies remaining unfilled.*

**17. FUNDS.**

- a) The subscription collected under clause 7 (a) from the members shall form the 'funds' of the scheme. The contribution collected from the members is to be paid to the beneficiary as per clause 13.*
- b) The Committee shall have power to open an account in a Scheduled or Co-Operative Bank where the funds/contribution collected shall be deposited. The cheques shall be signed by any two of the following:*
  - 1. Chairman,*
  - 4. Secretary,*
  - 5. One Member of Managing Committee appointed under clause 14 (a) (iii)*
- f) The Chairman shall appoint an auditor for the scheme on payment of remuneration as decided by the committee*




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**18. AMENDMENT TO SCHEME.**

*The Managing Committee shall have power to make any amendment to the provisions of the scheme, but every amendment shall become effective after the approval in writing of Chairman AEES.*

**19. ARBITRATION CLAUSE.**

*In case a dispute arises, whether as to interpretation of the scheme or its application, the same shall be referred to the decision of a sole arbitrator who will be nominated by the Chairman, AEES. The decision of such a sole arbitrator will be final and binding on all the members of the scheme and their representatives including members.*

S. K. L.   
21/08/2018  
Secretary, AEES.